

## **CAMPGROUND HOST WANTED**

The Molong Show Society is seeking an enthusiastic volunteer to join the Society Team as a Campground Host.

In exchange for free rent, water and power the Host would be responsible for a variety of duties.

Prior experience is not a necessity, however is desirable. Effective communication skills are a must as the Host will be working with a wide range of the public.

A current Working With Children Check (volunteer at minimum) is required.

Further details relating to the position can be obtained by contacting Lisa on 0438647741.

Applications close 28<sup>th</sup> March, 2021.

Molong is a rural community situated in the Central West of New South Wales. The Showground shares its site with the Molong Golf Course. The beauty of the Showgrounds location is that it is situated a short distance from town, in a rural setting, thus Campers can experience a quiet and peaceful stay. If you enjoy all that the great outdoors have to offer, perhaps Molong is the place for you.

Molong is located only 35 kilometres from Orange NSW. Molong itself has its own hospital, Doctors / Health Service, Veterinary Clinic, Supermarket, Newsagent, Post Office, Coffee Shops, Museum, Mechanics, Smash Repairer, Massage Clinic, Pool, Bowling Club, RSL, Pubs and many other supporting businesses.

## **MOLONG SHOWGROUND**

### **PRIMITIVE CAMPGROUND**

### **CAMPGROUND HOST POSITION AND DUTIES**

The Molong Show Society is looking for an enthusiastic volunteer to join the Society Team as a Campground Host.

In exchange for free rent, water and power your duties would include:

- Be the on-site point of contact for guests.
- Be the liaison between guests and the Society.
- Checking campers in and out.
- Collecting and receipting camping fees.
- Cleaning campsites after guests have checked out.
- Maintaining clean restrooms and shower houses for all guests to use during their stay.
- Answering questions and providing information to guests about the campsites, campground, amenities, activities and the surrounding area.
- Helping guests with issues that arise during their stay.
- Patrolling the campground to ensure all guests are complying with the rules and regulations set by the campground.
- Emptying rubbish bins and picking up rubbish throughout the campground.
- Lawn mowing and weed maintenance.

- Not 100% required but handy - Fixing and providing small repairs where needed throughout the campground.

**This position is for immediate start.**

Selection Criteria

Essential

1. Possession of a current Working with Children Check.
2. Effective communication skills with a wide range of the public.

Desirable

1. Current drivers licence.
2. Possession of a privately registered vehicle.
3. Experience as a campground host.
4. Possession of a current First Aid certificate.

The Campground Host will report to the Show Society Executive.

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Applications for the position close on the 28<sup>th</sup> March, 2021. Please apply in writing to [molong.show@gmail.com](mailto:molong.show@gmail.com) or PO Box 98 Molong NSW 2866. References would be appreciated.

## **CAMPGROUND HOST**

### **DUTIES**

1. **On-site point of contact for guests. Stay positive and be friendly:** You are the face of the campground and you'll need to make sure you keep a positive attitude and a friendly

disposition. Campers should feel comfortable coming to you with their questions and concerns. Customer service plays a big role in camp hosting, and you'll want to make sure you're delivering the best experience possible.

2. **Liaison between guests and the Society** – should the guests have any issues etc. that cannot be addressed by the Host, the host is to contact the nominated Society representative. Host is to provide feedback from guests to the Society.
3. **Checking campers in and out** - Guests are to be greeted on arrival and advised of available sites. Guests are to be allowed to choose a site. Guidance can be given regarding where power, water and toilets etc. are located, however guests are to be allowed to choose a site. Please request guests to position themselves within the site they choose. Please request that all Campers sign in utilising the QR Code located on the Power Box.
4. **Collecting and receipting camping fees** – the Campground Host will collect and receipt Camping Fees. Please allow the Guest time, about 1 hour, to set up at their site before requesting fees. Of course, use common sense – if a guest wants to pay on arrival this can occur. Campground Fees are to be receipted in the allocated receipt book. These fees will then be collected by a Society Representative who will issue a receipt to the Campground Host for monies collected.
5. **Collecting fees for use of amenities only** – the campground host is to collect fees from persons wishing to use the amenities only. The campground host is to receipt the collected fees in the same manner as normal camping fee collection. Fee \$10 per person.
6. **Toilet Keys / toilet paper** – The Campground Host is to issue each Camper with a set of keys to the Toilet Complex. A key deposit of \$10 is to be obtained on issue. The deposit is to be returned to the camper on return of the key. Toilet paper is to be issued.
7. **Cleaning campsites after guests have checked out** – cleaning to occur as required.
8. **Maintain clean restrooms and shower for all guests to use during their stay – in line with current COVID-19 requirements the toilets and showers are to be cleaned regularly.**
9. **Answer questions and providing information** to guests about the campsites, campground, amenities, activities and the surrounding area. Provide Campers with the information guide.
10. **Helping guests with issues that arise during their stay** – this includes as power or water issues that may arise.
11. **Patrolling the campground** to ensure all guests are complying with the rules and regulations set by the campground.
12. **Emptying rubbish bins and picking up rubbish** throughout the campground.
13. **Lawn mowing and weed maintenance.**
14. **Fixing and providing small repairs** where needed throughout the campground.

**Please note:** The Molong Showground shares its site with the Molong Golf Course. The Campground Host reports ONLY to the Molong Show Society and is responsible for Showground and Campground sites only. Should any issue arise with or relating to the Molong Golf Course / Disc Golf please advise the Molong Show Society Representative immediately.

#### SHOW SOCIETY REPRESENTATIVES:

- |                           |                 |            |
|---------------------------|-----------------|------------|
| 1. President:             | Colin Woodhouse | 0429722380 |
| 2. Senior Vice President: | Helen Crisp     | 0428231373 |
| 3. Secretary:             | Lisa Garlick    | 0438647741 |

Please note: Society volunteer members may attend the site and identify themselves to you as a society member.